

Notice of Arrival/Application for Berth/Anchorage (NOA/ABA) Online Submission



User's Guide (External Users)

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Notes on the Online Submission of Notice of Arrival (NOA) and Application for Berth/Anchorage (ABA)

Pursuant to the Objectives as defined in Section 2 of Presidential Decree 857 and in conformity with the implementation of PPA Quality Management System (QMS) on Facilitation of Vessel Entrance and Clearance (VEC) Processes, the PPA Management decided to take initial steps in employing e-governance to further improve the quality of operations and services in the ports. As such, a system for the online submission of Notice of Arrival/Application for Berth/Anchorage (Online NOA/ABA) was conceptualized and developed. The Online NOA/ABA intends to simplify the submission of Notice of Arrival (NOA) and the process for the Application for Berth/Anchorage (ABA) through the use of Information and Communication Technology (ICT).

The Online NOA/ABA is an electronic tool that can be used by the public/port users/shipping lines for the submission of advanced vessel arrival notices and application for berth/anchorage, including crew list information that is intended to complement the existing Port Operations Management System (POMS). POMS, on the other hand, is a computerized application designed specifically for internal PPA operations which has been in operation since 2006.

With this new development in port operations process, it is expected that this will pave the way for a healthy exchange of information, smooth integration process and ease of doing business between PPA and its clients.

Major Features

- Facilitates submission of Notice of Arrival (NOA) through the internet
- Eases procedures on Application for Berth/Anchorage (ABA)
- Offers user-friendly web application and interface
- Simplifies submission of supporting documents for NOA/ABA
- Provides interface with PPA's internal computerized systems to streamline the overall process

Definitions

Anchorage

Means a place with sufficient depth of water where vessels anchor or may ride at anchor within the harbor.

Application for Berth/Anchorage

ABA is a form used by the vessel agent in requesting for the allocation of berth for his vessel intending to dock at the port or drop anchor in a given harbor.

Beam

A beam is a measure of the width of the ship. The beam of a ship is its width at the widest point as measured at the ship's nominal waterline. The beam is a bearing projected at right-angles from the fore and aft line, outwards from the widest part of ship.

Berth

Is the term used in ports and harbors for a designated location where a vessel may be moored, usually for the purposes of loading and unloading

Berthing

Means the maneuvering of a vessel from the anchorage or pilot station to a berth, including the action to make fast the vessel alongside.

Bill of Lading (B/L)

A detailed list of a shipment of goods in the form of a receipt given by the carrier to the person consigning the goods.

Bollard

Is a strong thick post on the deck of a ship or on a wharf, to which a ship's rope may be secured.

Call Sign

A sequence of letters and numbers unique to each vessel.

Example: Call Sign: TRER6555

Certificate of Inspection (CI)

Means a Certificate issued after inspection and survey by the administration (MARINA) to ships engaged in voyages in Philippine waters complying with these rules and regulations.

Computerized Port

Refers to a site usually a base port that is connected online to IPMS.

Container Freight Station (CFS)

A port facility for loading and unloading containerized cargo to and from ship.

Dead Weight Tonnage (DWT)

A measure of how much weight a ship is carrying or can safely carry. It is the sum of the weights of cargo, fuel, fresh water, ballast water, provisions, passengers, and crew. This is the number of tons of 2,240 pounds that a vessel can transport for cargo, stores and bunker fuel. It is the difference between the number of tons of water a vessel displaces 'light' and the number of tons it displaces when submerged to the "load line"

Dockage at Anchorage

Dockage at Anchorage is a charge against vessel engaged in foreign trade that do not berth but drop anchor at either a government or privately used port, whether operations exclusively or commercially, shall be charged ½ of the corresponding dockage at berth at a government port subject to the same maximum 50,000 GRT/day or fraction thereof, provided that for purposes of computation, a maximum of 50,000 GRT shall be used.

Dockage at Berth

Dockage at Berth is a charge against vessel engaged in foreign trade, including those engaged in barter trade, that berth at any port of call per GRT per calendar.

Dues

Includes harbor fees, tonnage and wharfage dues, berthing charges and port dues and any other dues or fees imposed by virtue of existing law on this decree.

Harbor

Means a protected part of a sea, lake or other body of water used by vessels as a place of safety.

Front-end Invoicing and Receipting SysTem (FIRST)

An Oracle customization designed to handle Port-related invoicing and Receipting of PPA transactions.

Gross Registered Tonnage (GRT)

Is the volume of space within the hull and enclosed space above the deck of a merchant ship which are available for cargo, stores, fuel, passengers and crew.

Harbor

Means a protected part of the sea, lake or other body of water used by vessels as a place of safety.

Harbor Pilot

An experienced Master Mariner, possessing Harbor Pilot License and appointment of harbor pilot in a pilotage district. He is responsible for the docking and undocking of vessels and other special pilotage services in a pilotage district.

International Ship Security Certificate (ISSC)

Means a document issued by the administration or a recognized security organization, when so authorized to the ship after approval of its ship security plan and verification that such plan is properly implemented on board.

International Tonnage Certificate (ITC)

A certificate issued to a ship owner via government department in case of a ship whose gross and net tonnages have been determined in accordance with the International Convention of Tonnage measurement of ships. The certificate states the gross and net tonnages together with details of the spaces attributed to each.

IPMS

Integrated Port Management System, also referred to as the PPA Computerized System.

Last Port of Call

The Last Port of Call is the last port where the vessel will call from the port where the vessel departed.

Lay-up Fee

Is a charge against vessel engage in domestic trade that are authorized to temporarily lay up and anchor at any port shall be charged ½ of the applicable Usage Fee.

Marine Section

This is one of the sections of the Port Services Division that supervises the vessel operations either on the dockside or harbor side of both government and private ports who regulates the movement of vessels including the different aids to navigation installed in a port.

Mooring

Mooring is securing a vessel alongside the berth by means of mooring ropes.

Maiden Voyage

The first voyage of a ship after its acceptance by the owners from the builders.

Marshalling Yard

Is a railway yard found at some freight train stations, used to separate railway cars on to one of several tracks.

Mediterranean Berthing

Mediterranean berthing is a technique for mooring a vessel to pier at a perpendicular angle. The ship thus occupies less space as it is connected to a fixed length of pier along the width rather than its length.

Net Registered Tonnage (NRT)

NRT is a ship's cargo volume capacity expressed in "**register tons**", one of which equals to a volume of 100 cubic feet (2.83 m³).

Next Port of Call

The Next Port of Call is the port where the vessel will call from the port where the vessel is currently calling.

Notice of Arrival (NOA)

A written notice prepared/sent/submitted by the vessel agent to the Office of the Harbor Master specifying among others the name of vessels and its particulars (GRT,LOA, Draft) the estimated time of arrival.

PCRS

Stands for Port Customer Registration System is a system that allows the customer to become a member of the PPA EPMS/EPMS community. Customer needs to register first with PCRS before he can make use of PPA's PPA EPMS/EPMS and Electronic Payment System (EPS).

Revenue Ton (RT)

RT is a shipping term describing the measurement on which the shipment is freighted. If cargo is rated as weight or measure, whichever produces the highest **revenue** will be considered the revenue ton. Weights are based on metric tonnes and measures are based on cubic meters

Pier

Pier means any structure built into the sea but not parallel to the coastline and includes any stage, stair loading place, landing stare, jetty floating barge on pontoon and any bridge or other works connected therewith.

Port Dues

Charge against vessel engaged in foreign trade, including those engaged in barter trade, that enter any port, whether private or government on each bases in gross registered tonnage (GRT) of the vessels.

Port Clearance

A stamp in the manifest signifying the vessel is cleared due the Authority. It signifies that the vessel has paid all the required port charges.

Port

A place where ships may anchor or tie up for the purpose of shelter, repair, loading or discharge of cargo or for other such activities connected with water borne-commerce, and including all the land and water areas and the structures, equipment and facilities related to the functions.

Port of Origin

Defined as the last port of call.

Portside Berthing

Portside berthing/docking is the left-hand side of or direction from a vessel, facing forward.

Ship's Agent

A representative of the vessel owner who transact business with authorities concerning vessel operation and other related services.

Starboard Berthing

Starboard berthing is the right side of or direction from a vessel, facing forward.

Usage Fee

Charge against vessels engaged in domestic trade that berth or drop anchor at any government port.

Vessel

Includes any ship or boator any description of a vessel or boat, or any artificial contrivance used or capable of being used as a means of transportation on water.

Vessel Registry Logbook

A logbook which the agent of he vessel use to fill up the necessary data i.e., Name of Vessel, Voyage No., GRT, NRT, LOA, ETA, ETD, etc., upon filling the entrance documents to the office of the marine section.

Vessel's Roll Book

A handy book possessed by domestic vessels thru their respective agents which is shown to the office of marine section for verification of vessel clearance from the last port of call.

Wharf

A continuous structure built parallel to along the margin of the sea or alongside riverbanks, corals or waterways where vessels may lie alongside to receive or discharge cargo, embark or disembark passenger or lie at rest.

Wharfage

Charge against cargo, whether container or not, imported or exported, inbound/outbound transshipped through a government or private port for the use of port facilities on the basis of total metric or revenue tonnage whichever is applicable.

Abbreviations

The following Abbreviations used in NOA/ABA documents shall represent the terms indicated:

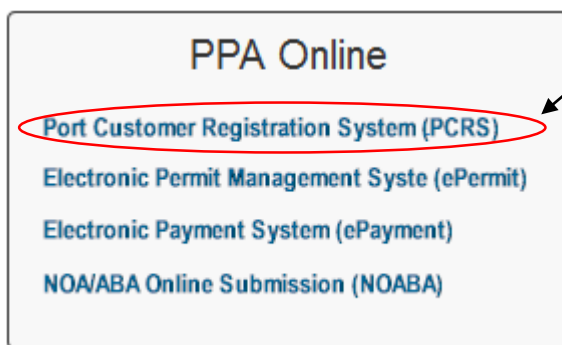
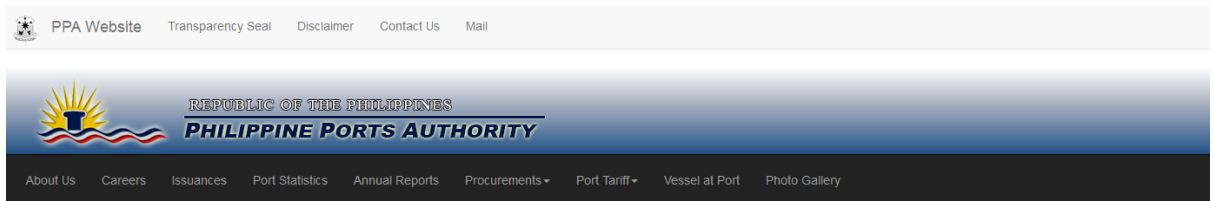
1. B/L - Bill of Lading
2. BOC - Bad Order Container/Cargo, Bureau of Customs
3. CBM - Cubic Meter
4. CER - Container Equipment Receipt
5. CFS - Container Freight Station
6. Cm. - Centimeter
7. CT - Container Tower
8. CTS - Container Tally Sheet
9. CY - Container Yard
10. ETA - Expected Time of Arrival
11. ETD - Expected Time of Departure
12. FCL - Full Container Load
13. Ft. - Feet
14. GRT - Gross Registered Tonnage
15. ICCO - Integrated Containers Control Office
16. ICM - Inward Cargo Manifest
17. ICR - International Collision Regulations
18. IMCO - Intergovernmental Maritime Consultative Organization
19. LCL - Less Container Load
20. MY - Marshalling Yard
21. NRT - Net Registered Tonnage
22. OCM - Outward Cargo Manifest
23. OIC - Officer-In-Charge
24. PCG - Philippine Coast Guard
25. PPA - Philippine Ports Authority
26. R/T - Revenue Ton
27. SCN - Ship Call Number
28. Sq.M - Square Meter
29. TRS - Transit Receiving Station
30. UUC - Unfit for Use Container
31. U/M - Weight or Measurement whichever is greater
32. 'T - Weight Ton if 1,000 kgs

STEP-BY STEP GUIDE

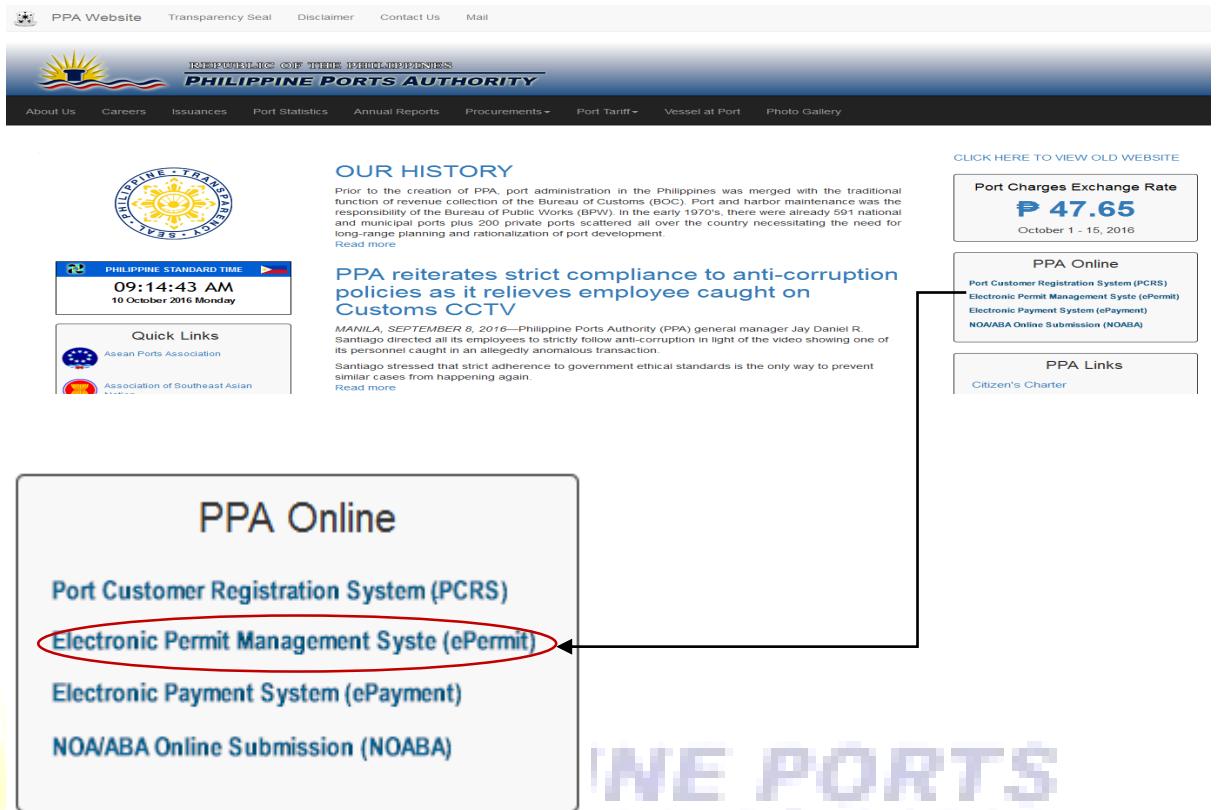
1. Register at Port Customer Registration System (PCRS)

There are three ways to access the Registration Site or the PCRS.

- 1.1 Click on the PCRS link on the PPA Website, then proceed to filling-out of the Registration Form.



- 1.2 Click on the ePermit Link on the PPA Website, then click the “Register Here” button on the Main Page



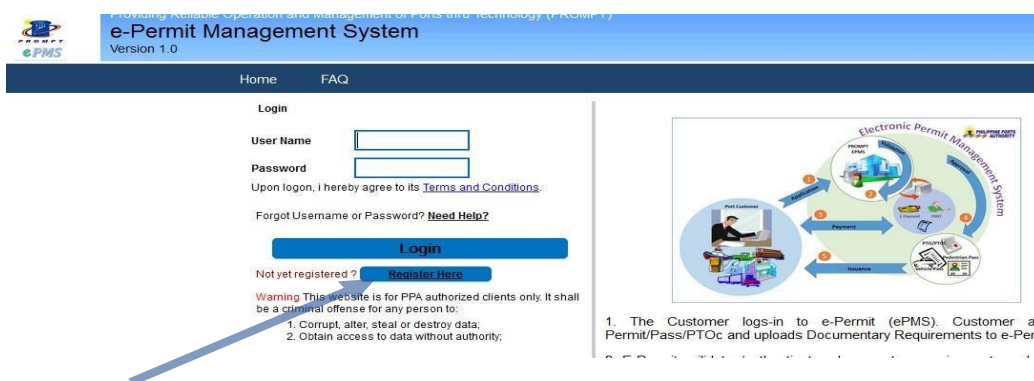
The screenshot shows the PPA Website Home Page. At the top, there is a navigation bar with links: PPA Website, Transparency Seal, Disclaimer, Contact Us, Mail. Below this is the PPA logo and the text "REPUBLIC OF THE PHILIPPINES PHILIPPINE PORTS AUTHORITY". A secondary navigation bar includes: About Us, Careers, Issuances, Port Statistics, Annual Reports, Procurements, Port Tariff, Vessel at Port, Photo Gallery.

Key sections on the page include:

- OUR HISTORY**: A section with a circular logo and text describing the history of port administration in the Philippines.
- Port Charges Exchange Rate**: A box showing the rate at ₱ 47.65 for October 1 - 15, 2016.
- PPA Online**: A box listing services: Port Customer Registration System (PCRS), Electronic Permit Management System (ePermit), Electronic Payment System (ePayment), and NOA/ABA Online Submission (NOABA).
- Quick Links**: Links to Asean Ports Association and Association of Southeast Asian.
- PPA Links**: A link to Citizen's Charter.

A red oval highlights the "Electronic Permit Management System (ePermit)" link in the PPA Online box. A black arrow points from this oval to the "e-Permit Management System" page shown below.

Then Click on the ePermit Link on the PPA Website, then click the “Register Here” button on the Main Page



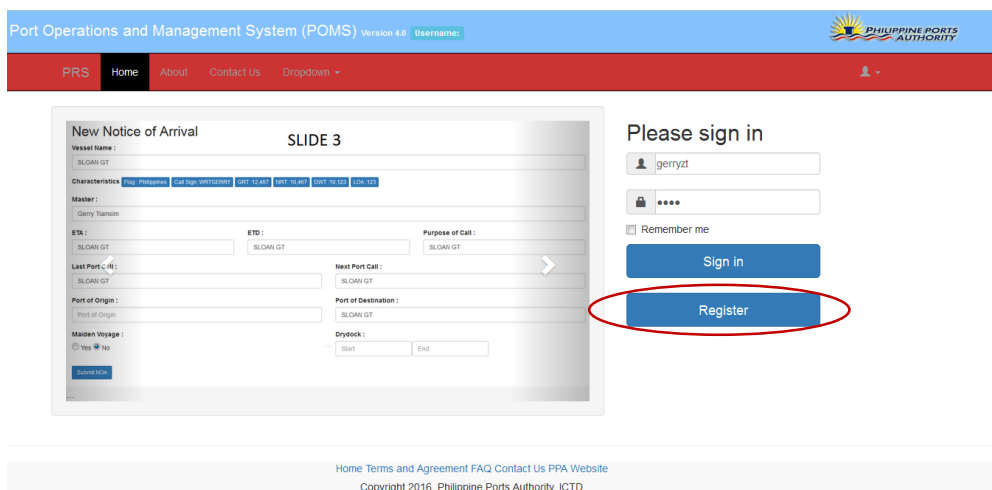
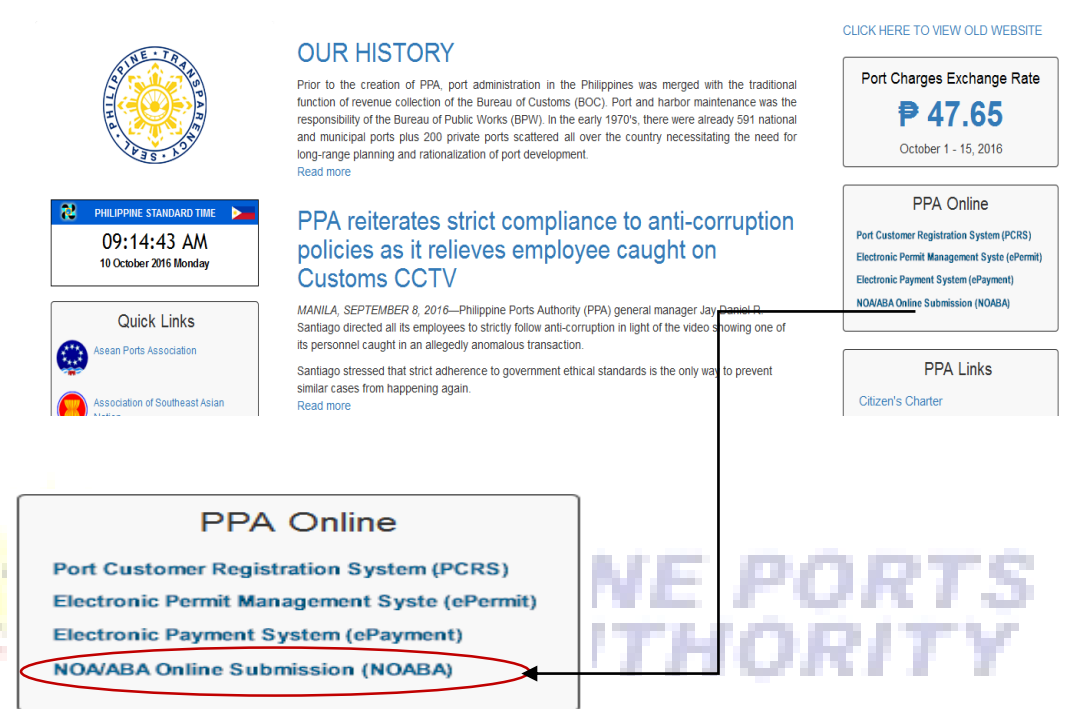
The screenshot shows the "e-Permit Management System" login page. The header includes the PPA logo and the text "e-Permit Management System Version 1.0". Navigation links for Home and FAQ are present.

The login section contains:

- Login** heading.
- User Name** and **Password** input fields.
- A checkbox for "Upon logon, I hereby agree to its Terms and Conditions."
- A link for "Forgot Username or Password? [Need Help?](#)"
- A blue **Login** button.
- A link for "Not yet registered? [Register Here](#)".
- A warning: "Warning This website is for PPA authorized clients only. It shall be a criminal offense for any person to: 1. Corrupt, alter, steal or destroy data; 2. Obtain access to data without authority;"

On the right side, there is a diagram titled "Electronic Permit Management System" showing a flow between "Port Customer", "Permit", "Payment", and "Invoice". Below the diagram, step 1 is listed: "1. The Customer logs-in to e-Permit (ePMS). Customer ap Permit/Pass/PTOC and uploads Documentary Requirements to e-Perr".

- 1.3 Click on the NOA/ABA Online Link on the PPA Website, then click the “Register” button on the Main Page:



- 1.4 Read the Terms and Conditions, then click the checkbox at the end of the Terms and Conditions Page to indicate that you agree and have understood the Terms and Conditions:

Terms and ConditionsRegistration Form

User Registration, Password and Security
Upon successful completion of PROMPT ePMS Registration, user ID and password will be registered. You are responsible for maintaining the confidentiality of your username and password and you are held accountable for all activities that occur under your PROMPT ePMS account. You agree to (a) immediately notify PPA of any unauthorized use of your PROMPT ePMS account or any other breach of security, and (b) ensure that you log out from your account at the end of each session. PPA cannot and will not be liable for any loss or damage arising from your failure to comply with the foregoing.

User Conduct
You agree that all information, data, text, software, photographs, graphics, messages or other materials (?Content?), whether publicly posted or privately transmitted, are the sole responsibility of the person from which such Content originated. This means that you, are entirely responsible for all Content that you upload, post, e-mail or otherwise transmit via the PROMPT ePMS portal.

Governing Law
PPA reserves the right to initiate any legal action against users violating all the above-mentioned terms of the PROMPT ePMS services agreement.

Modification of Terms of Agreement
PPA reserves the right to add or to change/modify the terms of this Agreement. Changes could be made by us after the first posting to the Site and you will be deemed to have accepted any change if you continue to access the Site after that time. This Site reserves the right to modify, suspend/cancel or discontinue any or all channels, or service at any time without notice, make modifications and alterations in any or all of the content, products and services contained on the site without prior notice, alterations in any or all of the content, products and services contained on the site without prior notice.

Security
The Site has security measures in place to protect against the loss, misuse and alteration of information under our control.

Please indicate if you have read and understood the Terms and Conditions.

By clicking on the checkbox, I have read understood and agree to the Terms and Conditions..

[Back to Login Page.](#)

[Print](#)

1.5 Fill-out the Registration Form, then click the “Register” button.

Terms and Conditions | **Registration Form**

Company name: *

Business Type: Corporation *

Short name: *

Address: *

City or Town: *

Province: *

Tax Identification No.: *

Email Address: *

Telephone No.: *

Mobile No.: *

Fax No.: *

SEC Reg./DTI No.: *

CDA No.:

Purpose: Permit Application On-line Payment NOA/ABA Application

USERNAME: *

PASSWORD: *

Confirm PASSWORD: *

Unensed

[Not readable? Change text](#)

Enter word here *


Register

* Indicates required field.


[Back to epms Login Page.](#) [Print](#)

Note: Please **DON'T** forget to check purpose of your Registration

- An email message is sent to Customer. Customer needs to verify the registration by clicking on the link as shown below:



Providing Reliable Operation and Management of Ports thru Technology (PROMPT)
PPA Customer Registration
Version: **1.0**



Registration submitted successfully.

An email has been sent to your dnillarico@gmail.com email account. Please click the link in the email to complete your registration. This verification code is valid for 3 days.

[Back to Login Page](#)

[Home](#) [Terms and Conditions](#) [FAQ](#) [Contact Us](#) [PPA Website](#)

COMPOSE


Inbox (6)

Starred


Sent Mail

Drafts




More ▾

 Sterling ▾

Email Address Verification Inbox x

 **sysad@ppa.com.ph** 10:21 AM (3 hours ago) ☆

sterlingsteel, thanks for registering an account with PPA Port Community Regi...

 **sysad@ppa.com.ph** to me, gztiansim ▾ 10:38 AM (2 hours ago) ☆  


sterlingsteel, thanks for registering an account with PPA Port Community Registration System PCRS!

As a registered user, you can pay online through PPA's e-Payment System or submit Application for Ancillary Services through Electronic Permit Management System (ePMS).

Please confirm your email address by clicking on the following link:

[Click here to verify email address.](#)

This is a one-time email to confirm the email address of a PPA PCRS member. If you did not authorize this registration, someone has mistakenly registered using your email address, and has subscribed you to emails from www.ppa.com. We regret the inconvenience and you can safely ignore this email.

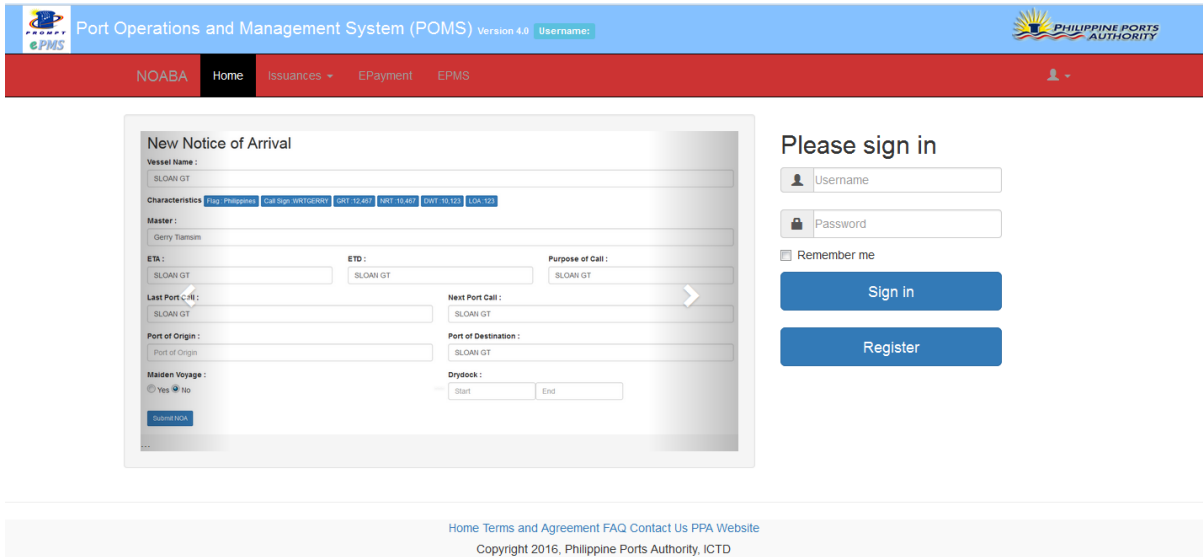
 Click here to [Reply](#), [Reply to all](#), or [Forward](#)

- User is notified for successful validation of email address.

2. Login at the NOA/ABA Page

2.1 Enter Username registered at PCRS.

2.2 Enter User Password



3. The NOA/ABA Online Main Menu

The NOA/ABA Online Main Menu items provide links to other applications like **EPMS** (Electronic Permit Management System or ePermit), **EPayment** (Electronic Payment System or ePS) and the **POMS** (Port Operations Management System) where NOA/ABA Online Submission is nested.



This User's Guide will focus on the **POMS** menu items.

3.1 The POMS Menu

Shown below are the Menu items for the POMS Menu:

3.1.1 New Notice of Arrival

Selecting this item will display a web form to be filled-out by port user when applying for Notice of Application (NOA)

3.1.2 Notice of Arrival

Displays all Notice of Arrival filed by port users.

3.1.3 Application for Berth/Anchorage

Selecting this item will display a web form to be filled-out by port user when applying for Application for Berth/Anchorage (ABA)

3.1.4 Ports

Selecting this item displays the Philippine map with pins for all ports nationwide. Selecting a pin on the map will display the Port name and its location.

3.1.5 Terminal Ports

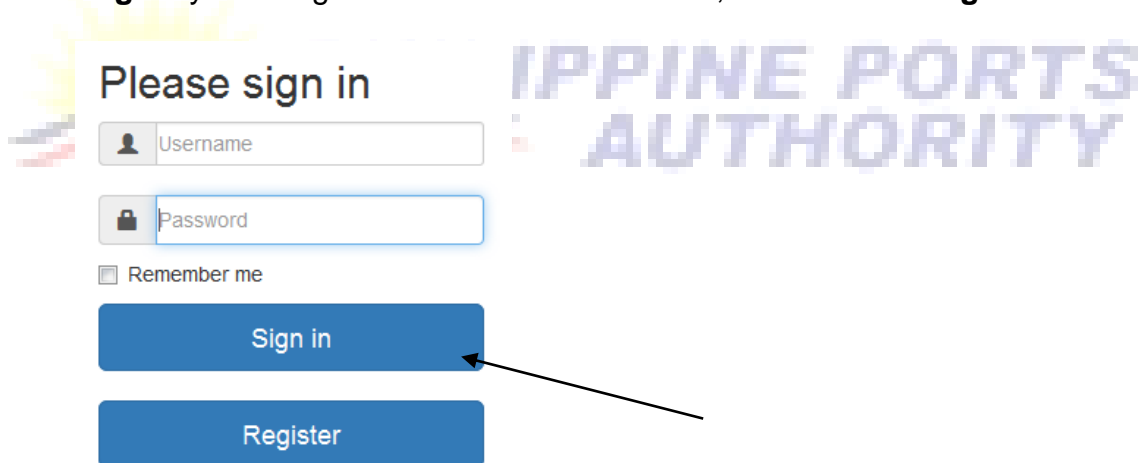
Terminal Ports displays information of registered ports, its location, port type, port category, terminal name, latitude, longitude.

4. Submission of Notice of Arrival (NOA) for Non-maiden Voyage

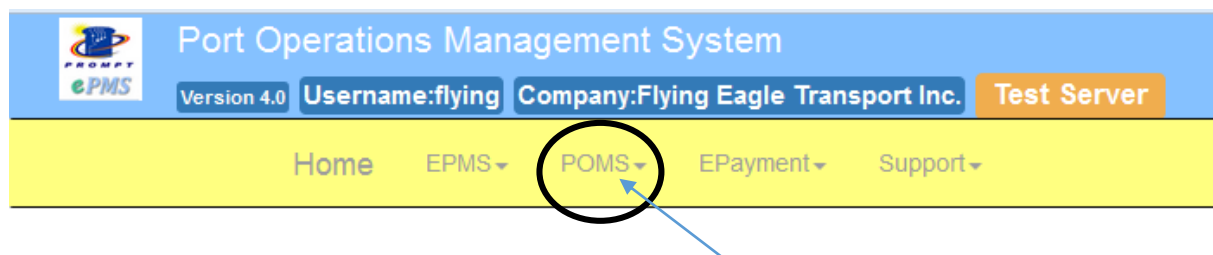
4.1 Navigate to epms.ppa.com.ph/noaba/

(Please use epms.ppa.com.ph/noaba-test/ for testing purposes)

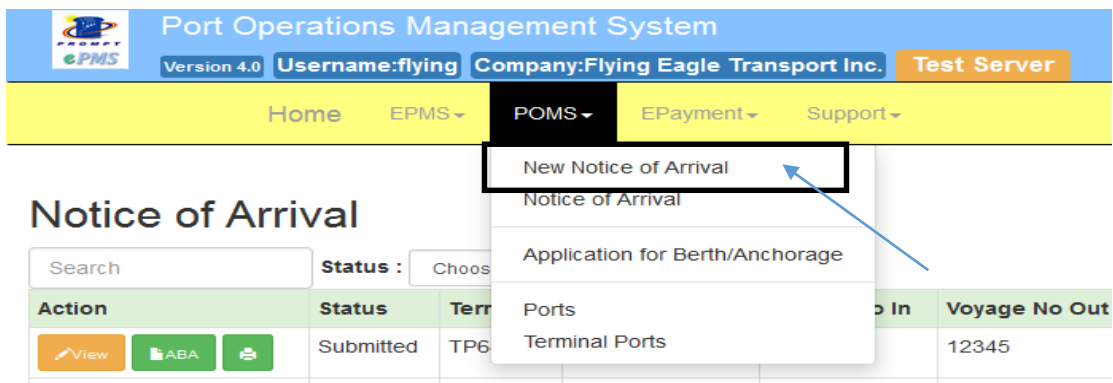
4.2 Login by entering Username and Password, then click the Sign-in button



4.3 Click on POMS



4.4 Select New Notice of Arrival



Action	Status	Terminal	Port In	Voyage No	Out
	Submitted	TP6		12345	

4.5 Enter Terminal/Port Name

Terminal/Port Name can be selected from the dropdown list. Typing the first few letters of the Terminal/Port Name will display the list where users can select.

Terminal/Port Name :

- M201 WR02-Batangas Pier
- M201 TP68-Bauan
- M303 BP22-Tacloban

4.6 Enter Vessel Name

For Non-Maiden Voyage, entering first few letters of the vessel name will display the list of vessels where user can select from.

Vessel Name :

- S000000030--SUPERFERRY 12 DYRY 15223.46
- S000000031--SUPERFERRY 14 DYFL 10192.27
- S000242760--SEA TRACTOR - 1 - 78.69
- S000257958--SUPERFERRY - 3 - 9847
- S000242761--SEA VID - 452.51

4.7 Tick "NO" for Maiden Voyage

Maiden Voyage : Yes No

4.8 Check Vessel Characteristics

User may counter-check the vessel's characteristics which are displayed after selecting the Vessel name.

Characteristics Port of Registry: **Misamis Oriental/Cagayan De Oro** Call Sign: **DYFL** GRT: **10192.27** NRT: **4957.21** DWT: **2284.73** LOA: **155.6** BEAM: **23.6** MAX DRAFT: **6.49**
ROUTE: **D**

4.9 Enter Master's Name

Master :

4.10 Enter Incoming Voyage Number and Outgoing Voyage Number

These numbers are assigned by the ship owner or agent and are unique to both that ship and the trip

Incoming Voyage No. :

Outgoing Voyage No. :

4.11 Enter Estimated Time of Arrival (ETA)

February 2017						
Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4
5	6	7	8	9	10	11

ETA :

ETD :



CLOCK ICON

4.12 Enter Estimated Time of Departure (ETD)

February 2017						
Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4
5	6	7	8	9	10	11

ETD :



4.13 Tick Purpose of Call

Purpose of Call :

Discharging Loading Others

4.14 To enter the Last Port of Call, type any letter/word of the Port then Select from the Dropdown List.

Last Port Call :
IDPBT-BATAN/SEKUPANG
PH2A0-Batangas Pier
21007-Batangas Bay Terminal Inc.
PH3BN-Batan Municipal Port
23018-Batan

4.14 To enter the Next Port of Call, type any letter/word of the Port then Select from the Dropdown List.

Next Port Call :
BEZBE-ZEEBRUGGE
CNZHA-ZHANJIANG
CNZHN-ZHONGSHAN
Cr CNZJG-ZHANGJIAGANG
RUZHD-ZHDANOV
Up TRZON-ZONGULDAK
TZZNZ-ZANIZIBAR
E YUZAD-ZADAR
E PH5C0-Zamboanga

4.15 To enter the Port of Origin, type any letter/word of the Port then Select from the Dropdown List.

Port of Origin :

<input type="text" value="mani"/>
PH1E0-Manila International Container Terminal 21026-Manila Electric Co./Quezon Power (Phils.) Limited Co. PH3DK-Manicani Island 51072-Manila, Philippines

4.16 To enter the Port of Destination, type any letter/word of the Port then Select from the Dropdown List

Port of Destination :

<input type="text" value="duma "/>
PH3BB-Dumaguit PH3BE-Dumangas PH3D0-Dumaguete 34011-Dumaguete Coconut Mills, Inc. (DUCOMI)
<input type="button" value="Browse..."/> No file selected.

4.17 Enter the Number of the Crew and its corresponding Nationality.
(Note: The Nationality can be selected from the Dropdown List).

No of Crew (Including Master)	Nationality
<input type="text" value="4"/>	<input type="text" value="f "/>
<input type="text"/>	FILIPINO
<input type="text"/>	FRENCH
<input type="text"/>	AFRICAN
<input type="text"/>	AFGHAN
	FJIAN
	FINN
	NOT SPECIFIED

Drydock :

4.19 Upload the Crew List in .pdf or .jpeg format using the *Browse...* button, then Choose File from location.

Crew List Image File:

Upload Image:

No file selected.

No file selected.

4.20 For Vessels who will dry dock, select YES from the dropdown list then input the drydocking duration (Enter the *Start and End Date*)

Drydock :

--

–

Not Applicable

YES

← March 2017 →

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

🕒

03/22/2017 1:14 PM

End :

End



Notice of Arrival/Application for Berth/Anchorage Online Submission

4.21 Enter Remarks on the Message Box

4.22 Click **Submit NOA** button

4.23 A Confirmation shall appear for successful creation/submission. (Also sent to email)

4.24 PPA User receives NOA.



5. Application for Berth/Anchorage (ABA) for Non-Maiden Voyage

5.1 Navigate to epms.ppa.com.ph/noaba/
(Please use epms.ppa.com.ph/noaba-test/ for testing purposes)

5.2 **Login** by entering **Username** and **Password**, then click the **Sign-in** button

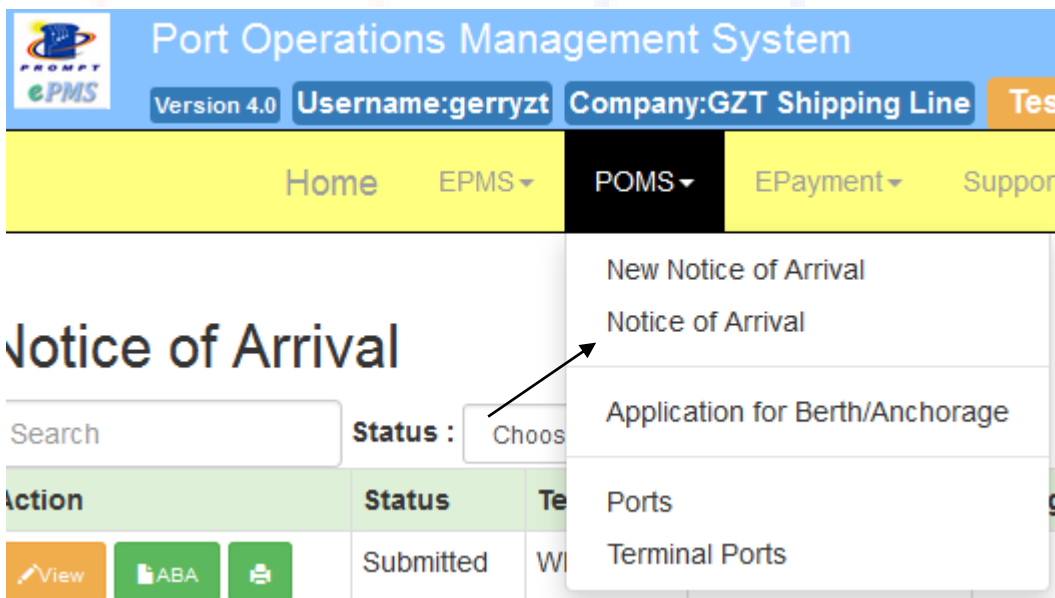
Please sign in

Remember me

Sign in

Register

5.3 Click on POMS then select Notice of Arrival



Port Operations Management System
Version 4.0 Username:gerryzt Company:GZT Shipping Line Test

Home EPMS POMS EPayment Support

Notice of Arrival

New Notice of Arrival
Notice of Arrival
Application for Berth/Anchorage
Ports
Terminal Ports













Search Status: Choose

Action	Status	Terminal
View	Submitted	W

5.4 Listing of Confirmed NOA will be displayed

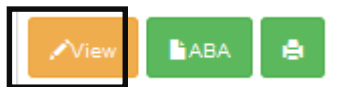


Notice of Arrival

Action	Status	Terminal	Vessel Name	Voyage No In	Voyage No Out	ETA	ETD	Date Submitted	Last Call
  	Submitted	WR02	SUPERFERRY 14	in34	out34	28-Nov-2016 13:50	29-Nov-2016 13:50	23-Nov-2016 13:53:33	SHKODER
  	Confirmed	WR02	BORJA mv	in-01	out-01	01-Jan-1970 08:00	01-Jan-1970 08:00	01-Jan-1970 08:00:00	DUBAI
  	Confirmed	WR02	SUPERFERRY 14	I-0	O-0	24-Nov-2016 14:15	25-Nov-2016 14:16	22-Nov-2016 14:16:27	GEELONG
  	Confirmed	WR02	SEIYO LUCKY	in04	out04	25-Nov-2016 13:44	26-Nov-2016 13:44	23-Nov-2016 13:41:00	LESH

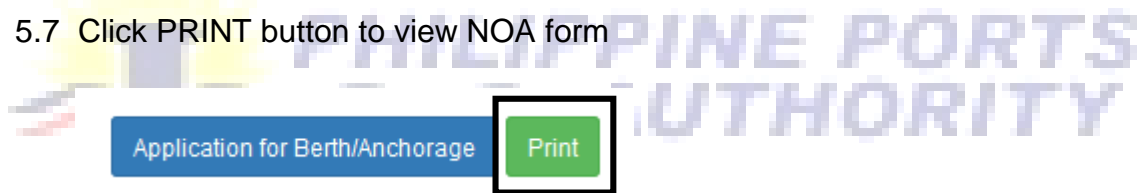
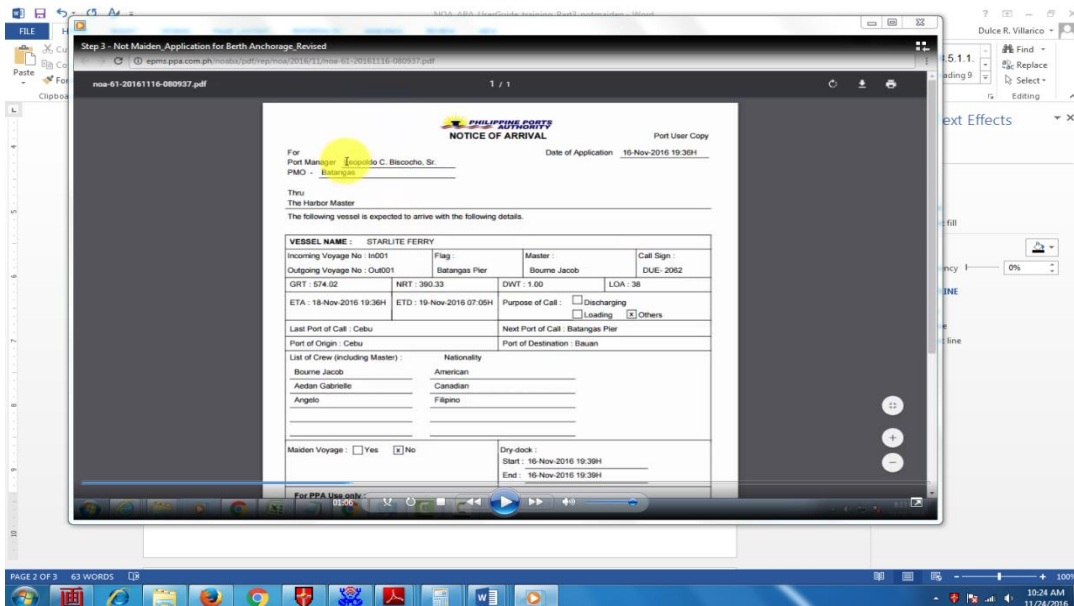
Total Records :4 Current Page :1 Per Page :10

5.5 Click on View Button



5.6 Scroll down to review the details

5.7 Click PRINT button to view NOA form

NOTICE OF ARRIVAL

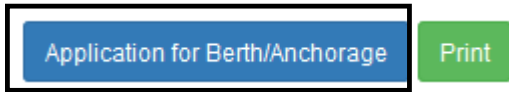
For: Port Manager Isidoro C. Blecacho, Sr.
PMO - Batangas

Thru: The Harbor Master

The following vessel is expected to arrive with the following details.

VESSEL NAME : STARLITE FERRY			
Incoming Voyage No : In001	Flag : Batangas Pier	Master : Bourne Jacob	Call Sign : DUE-2062
Outgoing Voyage No : Out001			
GRT : 574.02	NRT : 390.33	DWT : 1.00	LOA : 36
ETA : 18-Nov-2016 19:36H	ETD : 19-Nov-2016 07:06H	Purpose of Call : <input type="checkbox"/> Discharging <input checked="" type="checkbox"/> Loading <input type="checkbox"/> Others	
Last Port of Call : Cebu	Next Port of Call : Batangas Pier		
Port of Origin : Cebu	Port of Destination : Batangas Pier		
List of Crew (including Master):			
Bourne Jacob	American		
Abdan Gabrielle	Canadian		
Angelo	Filipino		
Maiden Voyage : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Dry-dock : Start : 18-Nov-2016 19:36H End : 18-Nov-2016 19:36H			

5.8 Click APPLICATION FOR BERTH/ANCHORAGE button



5.9 Check the details of the ABA

5.10 Enter the Draft FWT and the Draft AFT

5.11 Tick on Options for Services required, (if applicable)

Services Required :

Bunkers
 Water
 Repair
 Others (specify)

5.12 Fill-in details for Cargoes

Cargoes	Unloading	Loading
General Ton	<input type="text"/>	<input type="text"/>
Bulk Ton	<input type="text"/>	<input type="text"/>
Live Stock	<input type="text"/>	<input type="text"/>
Others (Heavy Lift, etc.)	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>

IRTS
NTY

5.13 Fill-in details for Container

CONTAINER	UnLoading				Loading			
	10	20	40	OTH	10	20	40	OTH
FCL	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
LCL	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Empty	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reefer	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5.14 Enter details for Cargo requiring Special Equipment (if applicable)

Cargo Requiring Special Equipment :

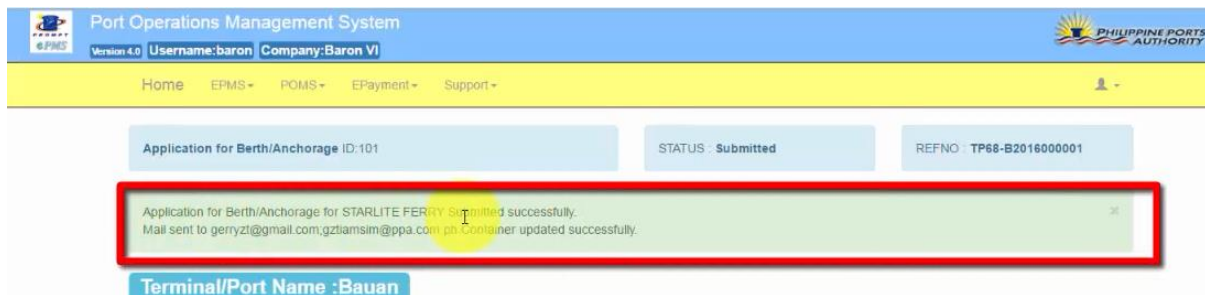
5.15 Tick Preference for Tug Assistance

Tug Assistance : Yes No

5.16 Enter Remarks at the Remarks box.

5.17 Click Submit ABA button

5.18. Confirmation is displayed on the screen and email is sent to user.



The screenshot displays the POMS interface with the following elements:

- Header:** Port Operations Management System, Version 4.0, Username: baron, Company: Baron VI, and the Philippine Ports Authority logo.
- Navigation:** Home, EPMS, POMS, EPayment, Support.
- Application Details:** Application for Berth/Anchorage ID: 101, STATUS: Submitted, REFNO: TP68-B2016000001.
- Confirmation Message (highlighted in red):** Application for Berth/Anchorage for STARLITE FERRY Submitted successfully. Mail sent to gerryzt@gmail.com;gztiamsim@ppa.com.ph Container updated successfully.
- Terminal/Port Name:** Bauan

~~ end ~~

6. Submission of Notice of Arrival (NOA) for Maiden Voyage

For Notice of Arrival Application for Maiden Voyage, the procedure is the same as NOA submission for non-maiden voyage except for the additional information and documentary requirements to be uploaded to the system.

6.1 Login to the NOA/ABA Online system

epms.ppa.com.ph/noaba

*(Please use **epms.ppa.com.ph/noaba-test/** for testing purposes)*

6.2 Enter **Username** and **Password**, then **sign-in**

6.3. Click on **POMS** then select **New Notice of Arrival**.

6.4. Enter **Terminal Port Name** (select from dropdown list). **Port Type** and **Port Category** will automatically appear)

6.5. Enter Vessel Name, (if not found in the dropdown list, continue typing. This would mean that the vessel is not yet registered in the IPMS.

6.6. Tick **YES** if maiden voyage.

6.7 Enter Port of Registry

6.8 Enter Call Sign.

6.9 Enter GRT, NRT, DWT, LOA, BEAM and DRAFT

6.10 Enter Vessel Certificate Number

6.11 Upload vessel's Maritime Industry Authority Certificate (if domestic) or International Certificate Tonnage (if foreign)

6.12 Enter Master's Name

6.13 Enter Incoming and Outgoing voyage number

6.14 Enter Estimated Time of Arrival and Estimated Time of Departure using provided Calendar/Time application.

6.15 Tick Purpose of Call from the Selections.

6.16 Enter Last Port of Call, Next Port of Call, Port of Origin, and Port of Destination (select from the dropdown list)

6.17 Enter Crew List Names with corresponding Nationality.

6.18 Upload List of Crew Members File (image format)

6.19 Enter Drydock duration from Start to End if necessary (use provided Calendar/Time application)

6.20 Enter Message inside the Message box.(optional)

6.21 Click on Submit NOA tab

A notification for successful submission of NOA will appear. Also, an email will automatically be sent to PPA User.

6.22 Click on Print tab to print NOA (for Filing purposes)

6.23 Click on **POMS** and select **Notice of Arrival** to check application status.

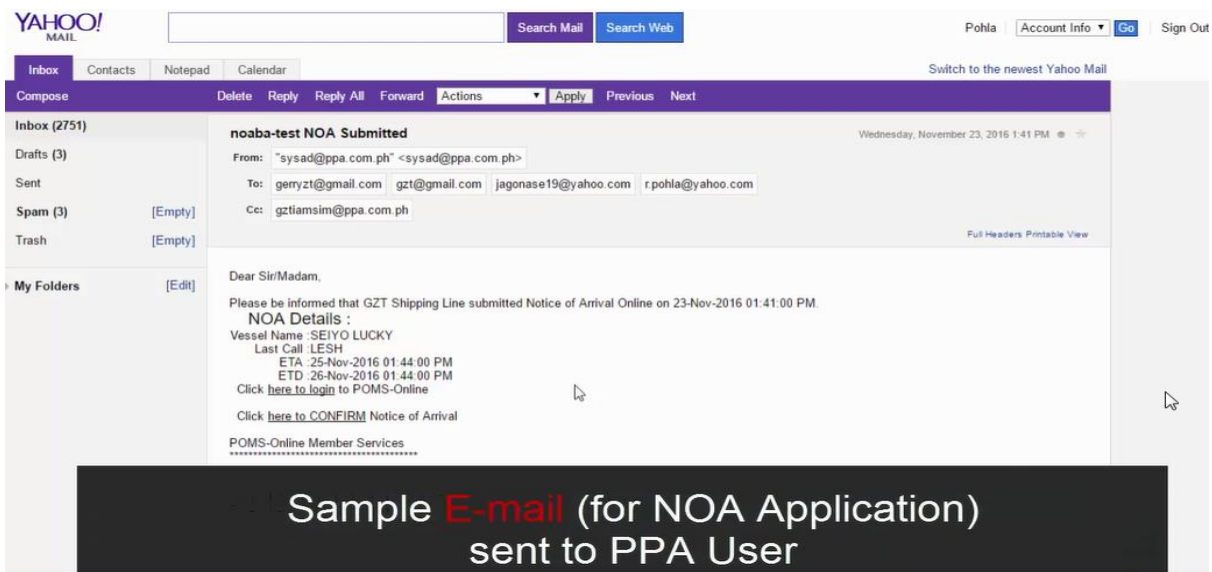
Notice of Arrival

Search Status : Choose Status

Action	Status	Terminal	Vessel Name	Voyage No In	Voyage No Out	ETA	ETD	Date Submitted	Last Call	Next Call
	Submitted	TP68	Starlite Ferry 4	In003	Out003	21-Nov-2016 07:00	21-Nov-2016 19:10	19-Nov-2016 19:11:19	Cebu	Batangas Pier
	Confirmed	TP68	STARLITE FERRY	In001	Out001	18-Nov-2016 19:36	19-Nov-2016 07:05	16-Nov-2016 19:36:00	Cebu	Batangas Pier
	Confirmed	TP68	STARLITE FERRY 5	In002	Out002	18-Nov-2016 21:37	19-Nov-2016 17:38	16-Nov-2016 20:43:23	Cebu	Batangas Pier

Total Records: 3 Current Page: 1 Per Page: 10
Prev 1 Next

PPA User will validate and tag NOA application as Received, or Returned.



The screenshot shows a Yahoo! Mail interface. The email subject is "noaba-test NOA Submitted" and it was received on Wednesday, November 23, 2016 at 1:41 PM. The sender is "sysad@ppa.com.ph". The recipients are gerryzt@gmail.com, gzt@gmail.com, jagonase19@yahoo.com, and r.pohla@yahoo.com. The email content is as follows:

Dear Sir/Madam,

Please be informed that GZT Shipping Line submitted Notice of Arrival Online on 23-Nov-2016 01:41:00 PM.

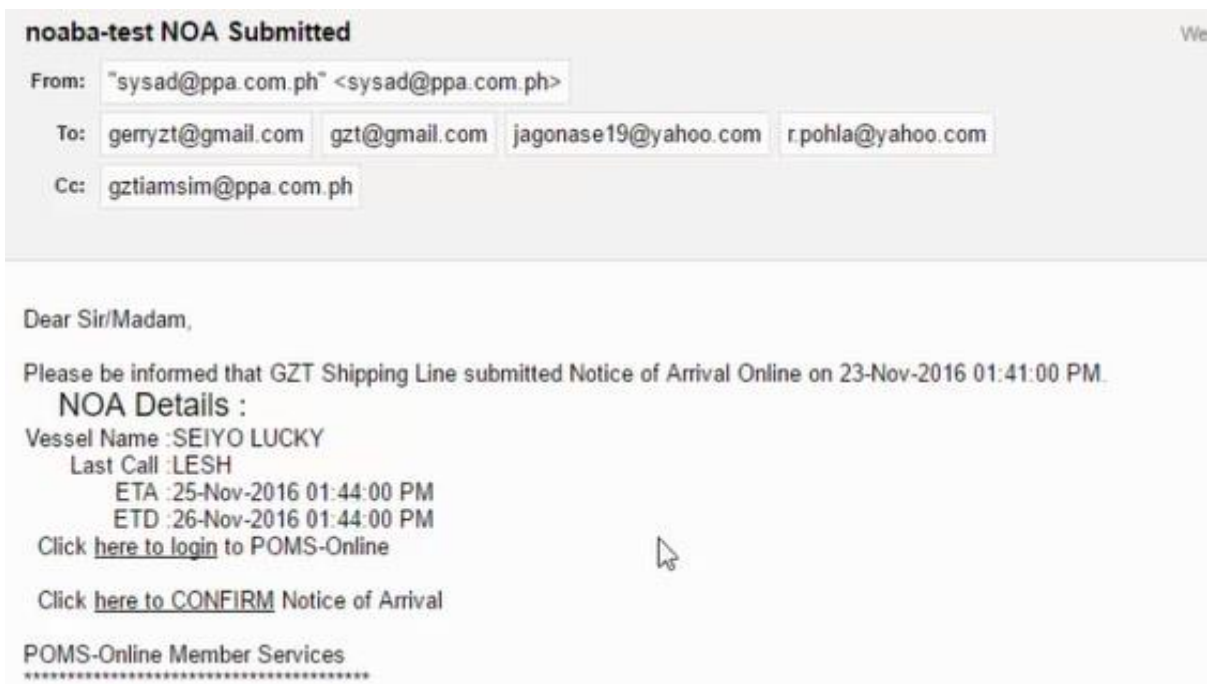
NOA Details :
Vessel Name : SEIYO LUCKY
Last Call : LESH
ETA : 25-Nov-2016 01:44:00 PM
ETD : 26-Nov-2016 01:44:00 PM

Click [here to login](#) to POMS-Online

Click [here to CONFIRM](#) Notice of Arrival

POMS-Online Member Services

**Sample E-mail (for NOA Application)
sent to PPA User**



noaba-test NOA Submitted

From: "sysad@ppa.com.ph" <sysad@ppa.com.ph>

To: gerryzt@gmail.com gzt@gmail.com jagonase19@yahoo.com r.pohla@yahoo.com

Cc: gztiamsim@ppa.com.ph

Dear Sir/Madam,

Please be informed that GZT Shipping Line submitted Notice of Arrival Online on 23-Nov-2016 01:41:00 PM.

NOA Details :
Vessel Name : SEIYO LUCKY
Last Call : LESH
ETA : 25-Nov-2016 01:44:00 PM
ETD : 26-Nov-2016 01:44:00 PM

Click [here to login](#) to POMS-Online

Click [here to CONFIRM](#) Notice of Arrival

POMS-Online Member Services

~~ end ~~

7. Application for Berth/Anchorage (ABA) for Maiden Voyage

7.1 Login to the NOA/ABA Online system

epms.ppa.com.ph/noaba

*(Please use **epms.ppa.com.ph/noaba-test/** for testing purposes)*

7.2 Enter **Username** and **Password**, then **sign-in**

7.3 Click on **POMS** then select **New Notice of Arrival** to view list of applications

7.4 Select the appropriate Confirmed NOA to be used for ABA application.



Action	Status	Terminal	Vessel Name	Voyage No In	Voyage No Out	ETA	ETD	Date Submitted	Last Call	Next Call
			STARLITE FERRY	In001	Out001	18-Nov-2016 19:36	19-Nov-2016 07:05	16-Nov-2016 19:36:00	Cebu	Batangas Pier
			STARLITE FERRY 5	In002	Out002	18-Nov-2016 21:37	19-Nov-2016 17:38	16-Nov-2016 20:43:23	Cebu	Batangas Pier
			Starlite Ferry 4	In003	Out003	21-Nov-2016 07:00	21-Nov-2016 19:10	19-Nov-2016 19:11:19	Cebu	Batangas Pier

7.5 Click on **View** button to apply for Berth/Anchorage.

7.6 Click on **Application for Berth/Anchorage** tab to proceed.

7.7 Indicate vessel's **DRAFT FWD** and **DRAFT AFT**

7.8 Select **Services Required** from the presented Options. If **Others** is selected,

please specify the service on provided blank space.

7.9 Provide correct Cargo Details

7.10 Provide correct Container Details.

7.11 Update **Cargo Requiring Special Equipment** field, if necessary.

7.12 Complete Berthing preferences.

7.13 Indicate Remarks (optional)

7.14 Click on **Submit ABA** tab



Notice of Arrival/Application for Berth/Anchorage Online Submission

- 7.15 A **notification** for successful submission of ABA will appear. Also, an email will automatically be sent to PPA User.
- 7.16 Click on **POMS** and select **Application for Berth/Anchorage** to view Application's status.

~~ end ~~

